

Local Law No. __ of 2026, entitled:

“Local Law Amending Chapter 184 of the Town Code Regarding Record Retention”

BE IT ENACTED BY, the Town Board of the Town of Clinton as follows:

1. Chapter 184 of the Town Code is hereby amended by repealing the existing Article II (Record Retention Schedule) its entirety and replacing it with a new Article II which shall read as follows:

Article II Record Retention Schedule

§ 184-10 Schedule Adopted.

Retention and Disposition Schedule for New York Local Government Records (LGS-1) as amended, issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for municipal government records, is hereby adopted for use by all municipal officers in disposing of municipal government records listed therein.

§ 184-11 Disposal of Records.

In accordance with Article 57-A of the Arts and Cultural Affairs Law:

A. Only those records will be disposed of that are described in **Retention and Disposition Schedule for New York Local Government Records (LGS-1) as amended**, after they have met the minimum retention period prescribed therein;

B. Only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established time periods.

3. The invalidity or unenforceability of any section, subsection, paragraph, sentence, clause, provision, or phrase of this Local Law, as declared by the valid judgment of any court of competent jurisdiction to be unconstitutional, shall not affect the validity or enforceability of any other section, subsection, paragraph, sentence, clause, provision, or phrase of this Local Law, which shall remain in full force and effect.
4. This Local Law is adopted pursuant to the New York State Constitution and New York Municipal Home Rule Law § 10, to advance and protect the health, safety, and welfare of the Town.
5. To the extent that any provision of this Local Law is inconsistent with Town Law §§ 263, 274-a, 274-b or any other provision of Article 16 of the Town Law, the provisions of this Local Law are expressly intended to and do hereby supersede any such inconsistent provisions under the Town’s municipal home rule powers, pursuant to Municipal Home Rule Law § 10(1)(ii)(d)(3); § 10(1)(ii)(a)(14) and § 22 to supersede any inconsistent authority.
6. This Local Law shall take effect immediately upon filing with the Secretary of State.