

## TOWN OF CLINTON CSC TASK FORCE MEETING MINUTES – MARCH 24, 2026

The March 24, 2026 meeting of the Town of Clinton Climate Smart Communities Task Force was called to order at 7:00 pm. Committee members in attendance were as follows:

Eliot Werner, Deputy Town Supervisor & CSC Task Force Representative  
Joe Phelan, CSC Task Force Chair  
Jean McAvoy, CSC Task Force Member  
Stan Orser, CSC Task Force Member  
Judy Malstrom, CSC Task Force Member  
Ken Pickett, CSC Task Force Member  
Richard Marshall, CSC Task Force Members (via Zoom)

### **Introduction**

Joe Phelan introduced the evening's agenda. He then asked members if there were any questions, additions, and/or changes to the minutes of the previous meeting of January 27, 2026, given that the February 24, 2026 meeting was cancelled due to weather and travel concerns. With no changes suggested or objections raised, the minutes of the January 27, 2026 meeting were accepted by the acclamation of the Task Force members in attendance.

### **Clean Energy Communities Grant Funding**

Joe Phelan updated the CSC Task Force members regarding the ongoing status of bidding questions related to clean energy efficiency improvement work at the Town Highway Garage. This anticipated work is related to the two NYSERDA CEC grants received last year (for \$10,000 and for \$50,000) and in support of the grant-funded energy audit recommendations submitted by L&S Energy Services, the NYSERDA-designated energy audit firm. The cost of \$4,600 for the required audit expense already had been deducted by NYSERDA from the first \$10,000 grant. This leaves a grant fund balance from both NYSERDA CEC grants, of \$55,400 (\$5,400 + \$50,000) to be used to fund the implementation of as many of the L&S Services recommendations for energy savings measures at the Town Highway Garage as the requested low bids would allow to be implemented.

The CSC Task Force discussed working toward the goal of preparing and finalizing information for the Town Board, with bid document review and appropriate follow-up with bidders, along with technical expertise and advice, from Mark Long, Town Engineer. leading to Town Board approval for the use of the remaining \$55,400 from the two aforementioned NYSERDA CEC grants. Town Board bid approval was secured at the Town Board meeting of Tuesday, February 10, 2026, with work to be commenced as soon thereafter as possible, as soon as clarification of several aspects of the bid work can be clarified by conversation between Mark Long and the two successful bidders..

### **Government Operations Climate Action Plan (GOCAP) Report**

CSC Task Force member Richard Marshall provided an updated draft to CSC Task Force members before the March 24<sup>th</sup> meeting regarding his ongoing efforts on behalf of the CSC Task Force toward development of a draft Government Organization Climate Action Plan (GOCAP). The GOCAP is intended to address

planning for the following topics regarding the Town municipal operations: Transportation; Municipal Facilities and Renewable Energy; Natural Resources (Water and Land Use); and Waste and Recycling.

Upon completion of a draft GOCAP document, likely not earlier than later in 2026, the CSC Task Force will make a presentation to the Clinton Town Board, with a request for Town Board approval of the GOCAP, ultimately leading to implementation of the adopted Government Organization Climate Action Plan. The CSC Task Force members agreed to provide feedback to Richard regarding questions and/or suggestions for each element of the draft GOCAP. When the CSC Task Force gets closer to a final draft, Richard and Joe will meet with Todd Martin and Melissa Karchmer for additional information about Highway Department operations, including information about multi-year planning for the replacement of power tools and vehicles. It was also suggested that surveying attendees at the 2026 Clinton Community Day might also generate useful information to be used in development of the GOCAP. After that survey information has been woven into the draft GOCAP, they will discuss the status of the GOCAP draft with contacts at Hudson Valley Regional Council, in order to determine whether or not the draft GOCAP is ready for presentation to the Town Board for the review and adoption.

#### **Future Town of Clinton CSC Task Force Interest/Projects Under Discussion**

It again was mentioned that Clinton Community Day has been scheduled for Saturday, June 6, 2026. As in past years, CSC Task Force members are needed to volunteer to staff the table that day on behalf of the CSC Task Force, to provide information on current CSC Task Force initiatives, and to seek public opinion on various issues being considered by the CSC Task Force.

There being no further business, and with the next CSC Task Force meeting scheduled for Tuesday, April 28, 2026, the meeting adjourned at 8:23 pm.

Respectfully submitted,

Joe Phelan, CSC Task Force Chair