

## TOWN OF CLINTON CSC TASK FORCE MEETING MINUTES – NOV. 18, 2025

The November 18, 2025 meeting of the Town of Clinton Climate Smart Communities Task Force was called to order at 7:00 pm. Committee members in attendance were as follows:

Eliot Werner, Deputy Town Supervisor & CSC Task Force Representative

Joe Phelan, CSC Task Force Chair

Richard Marshall, CSC Task Force Member

Stan Orser, CSC Task Force Member (via Zoom)

Jean McAvoy, CSC Task Force Member

### **Introduction**

Joe Phelan introduced the evening's meeting agenda. He then asked members if there were any questions, additions, and/or changes to the minutes of the previous meeting of October 28, 2025. With no changes suggested or objections raised, the minutes of the October 28, 2025 meeting were accepted by the acclamation of the Task Force members in attendance.

### **Clean Energy Communities Grant Funding**

Since the previous CSC Task Force meeting, Ken Pickett has been working on reviewing, revising, and updating the draft bid specifications to support the CEC grant energy audit specifications, with feedback from Todd Martin, Highway Superintendent, Town Clerk Carol Mackin, and from Town Engineer Mark Long. The goal is to prepare for the Town Board to approve the CEC grant bid documents for the use of the remaining \$55,400 from the two NYSERDA CEC grants (\$10,000 and \$50,000), for which \$4,600 already had been expended for the required NYSERDA energy audit of the Town's Highway Garage, as reported previously. Assuming the Town Board will be able to approve the bidding documents at the December Town Board meeting, the bid documents will be made available to area bidders, with bids from the lowest responsible bidders to be received prior to, and to be approved by the Town Board at their January 13, 2026 meeting, with work to be commenced as soon thereafter as possible.

### **Cornell Cooperative Extension Dutchess County Outreach**

Most recently, under the leadership of Itefayo Tyler, Climate and Environment Educator for Cornell Cooperative Extension Dutchess County (CCEDC), Joe Phelan, Clinton CSC Task Force Chair, and Barbara Mansell, Clinton CAC Chair, have been actively involved with Tayo to complete the required series of interviews, via Zoom as part of the Climate Smart Resiliency Planning initiative for the Town of Clinton. The goal of these Zoom interviews with various Town of Clinton Board members, employees, and various volunteer members of relevant Town of Clinton Committees, is to discuss, identify, and collect available data about Town of Clinton activities and initiatives in support of Town policies/practices/actions that have addressed, and/or will address, past and/or potential future crises/natural disasters, such as flooding and emergency evacuation, as a result of climate change impact within the Town of Clinton.

This process for connecting with members of the Town Planning Board, CAC, CSC Task Force, and various Town officials to collect data for supporting the Town of Clinton's resiliency planning initiatives for

possible future consideration will be followed by a presentation to the Town Board, CAC, CSC Task Force, and to which the general public will be invited, at a meeting in early December 2025.

#### **Government Operations Climate Action Plan (GOCAP) Report**

CSC Task Force member Richard Marshall provided an update regarding his efforts toward the Government Organization Climate Action Plan (GOCAP) process. Richard continues to collect and share data for this initiative, specifically in terms of what other small rural municipalities have identified. It is anticipated that this process will take at least several additional months to complete.

The GOCAP will address planning for the following topics regarding the Town's operations: Transportation; Municipal Facilities and Renewable Energy; Natural Resources (Water and Land Use); and Waste and Recycling. Upon completion of a draft GOCAP document, likely not earlier than Winter/Spring 2026, the CSC Task Force will plan a presentation to the Clinton Town Board, with a request for Town Board approval, ultimately leading to implementation of the adopted Town Climate Action Plan.

#### **Future Town of Clinton CSC Task Force Interest/Projects Under Discussion**

Changes in the dates for the next meeting of the Town of Clinton Climate Smart Communities Task Force had been discussed previously, due to potential conflicts, travel and otherwise, with the upcoming holidays in November and December 2025. In addition to the rescheduling of this evening's meeting to the third Tuesday of November, December 16 is currently the likeliest possibility for rescheduling the regularly scheduled December 2025 CSC Task Force meeting, to avoid conflicts with the monthly Planning Board meetings held on the 3<sup>rd</sup> Tuesday of each month.

There being no further business, the meeting adjourned at 8:05 pm.

Respectfully submitted,

Joe Phelan, CSC Task Force Chair