

TOWN OF CLINTON CSC TASK FORCE MEETING MINUTES – OCT. 28, 2025

The October 28, 2025 meeting of the Town of Clinton Climate Smart Communities Task Force was called to order at 7:02 pm. Committee members in attendance were as follows:

Eliot Werner, Deputy Town Supervisor & CSC Task Force Representative
Joe Phelan, CSC Task Force Chair
Richard Marshall, CSC Task Force Member (via Zoom)
Jim Metcalfe, CSC Task Force Member
Ken Pickett, CSC Task Force Member
Stan Orser, CSC Task Force Member (via Zoom)
Jean McAvoy, CSC Task Force Member
Judy Malstrom, community member

Introduction

Joe Phelan introduced the evening's meeting agenda. He then asked members if there were any questions, additions, and/or changes to the minutes of the previous meeting of September 23, 2025. With no changes suggested or objections raised, the minutes of the September 23, 2025 meeting were accepted by the acclamation of the Task Force members in attendance.

Clean Energy Communities Grant Funding

Having received the Town Highway Garage Energy Audit report last month, the CSC Task Force discussed the recommendations. Joe Phelan had met with Todd Martin, Highway Superintendent, to discuss his priorities from among the recommendations made in the energy audit. In addition, Ken Pickett had volunteered to meet with Town Clerk Carol Mackin and Joe Phelan to review the Town's bidding process and procedures, which are required for bidding whichever CEC grant work that the Town might decide to bid and to pursue. After meeting with Carol Mackin, Ken developed bid specs for the energy audit work, to be reviewed by the Town Clerk and the Town Engineer before seeking bids for the work.

Cornell Cooperative Extension Dutchess County Outreach

Joe Phelan, Clinton CSC Task Force Chair, and Barbara Mansell, Clinton CAC Chair, have continued to meet via Zoom with Scott Kleinberg, Climate and Environment Educator for Cornell Cooperative Extension Dutchess County (CCEDC) and, most recently and regularly, with Itefayo Tyler, Energy and Environmental Program Leader at the Cornell Cooperative Extension Dutchess County, and with various members of relevant Town Committees and positions to discuss, identify, and collect available data about Town of Clinton activities and initiatives in support of Town policies/practices/actions that have addressed, or will address, past and/or potential future crises/natural disasters, such as flooding and evacuation, as a result of climate change.

Scott and Tayo have shared more specific outcomes and processes for completion of the Climate Smart Resiliency Planning inventory for the Town of Clinton with Barbara and Joe at their earlier scheduled meetings. The process for connecting with members of the Town Planning Board, CAC, and various Town officials to collect data for supporting the Town of Clinton's resiliency planning initiatives for possible

future consideration is nearing completion, and will be able to be followed by a presentation to the Town Board, possibly at the December 9, 2025 Town Board meeting.

Government Operations Climate Action Plan (GOCAP) Report

The Government Organization Climate Action Plan (GOCAP) process, for which CSC Task Force member Richard Marshall is providing leadership, continues to collect data for this initiative, specifically in terms of what other small rural municipalities have identified. It is anticipated that the process will take at least several more months before the Task Force is prepared to make a presentation to the Town Board to ask for their support/approval,

The GOCAP, with the assistance and support of the HVRC's Elizabeth Sun and Eleanor Peck, and upon review by and approval of the Town Board, would address planning for the following topics regarding the Town's operations: Transportation; Municipal Facilities and Renewable Energy; Natural Resources (Water and Land Use); and Waste and Recycling.

Upon completion of a draft GOCAP document, likely not earlier than Winter/Spring 2026, the CSC Task Force would plan a presentation to the Clinton Town Board, with a request for Town Board approval, ultimately leading to the implementation of the adopted Town Climate Action Plan.

Future Town of Clinton CSC Task Force Interest/Projects Under Discussion

The CSC Task Force members discussed several related upcoming activities that have been scheduled and/or held in the Town, including a repair café, as well as further discussions of suggestions regarding composting, Town pollinator gardens, a possible shredding event, and ideas for the development of the CAC line item in the Town budget for the coming year.

Also, changes in the dates for the next two meetings of the Town of Clinton Climate Smart Communities Task Force are being considered, due to potential conflicts, travel and otherwise, with the upcoming holidays in November and December 2025. Currently scheduled for the 4th Tuesdays of the month, the CSC Task Force is scheduled to meet on Tuesday, November 25 and December 23, 2025, at 7:00 pm at the Clinton Masonic Hall. Town Clerk Carol Mackin has indicated that the Town Hall building is available for possible rescheduling of this meeting on the third Tuesday of these two months, on November 18 and December 16, to avoid conflicts with the monthly Planning Board meetings held on the 3rd Tuesday of November and December 2025.

There being no further business, the meeting adjourned at 8:14 pm.

Respectfully submitted,

Joe Phelan, CSC Task Force Chair